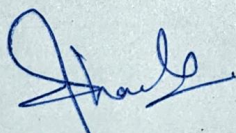


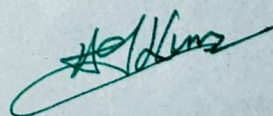
Lesson Plan (21 July – 30 November) 2025

Subject: Business Communication

B.Com. 1st Sem

Date / Week	Topics / Activities
21–27 July	Business Communication: Meaning & Process, Importance of Effective Communication
28–31 July	Types of Business Communication
1–7 Aug	Barriers to Communication
8–14 Aug	Essentials of an Effective Communication System → Unit 1 Query Discussion
15–21 Aug	Communication Skills: Reading & Listening
22–27 Aug	Communication Skills: Note Making & Persuasive Speaking
28–31 Aug	Body Language & Gestures → Unit 2 Query Discussion
1–7 Sept	Business Email Writing: Process of Writing Email
8–14 Sept	Writing Style and Skills
15–21 Sept	Email Etiquette & Email Samples → Unit 3 Query Discussion
22–27 Sept	Business Letter Writing: Points to be considered
28–30 Sept	Types of Business Letters
1–7 Oct	Business Letter Format and Samples
8–14 Oct	Revision of Business Letters
15–21 Oct	■ Diwali Break ■
22–27 Oct	Unit 4 Query Discussion
28–31 Oct	Preparation & Practice of Business Communication Skills
1–7 Nov	Presentation Day
8–14 Nov	Assignment Submission
15–18 Nov	Tests (Unit 1–4)
19–22 Nov	Final Wrap-up & Feedback


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Lesson Plan (21 July – 30 November) 2025

B.Com. III Sem

Date / Week	Topics / Activities
21–27 July	Introduction to Cyber Security: Concept, Significance, Fundamentals
28–31 July	Cyber Security Techniques: Cryptography & Encryption
1–7 Aug	Firewalls, Passwords, Privacy
8–14 Aug	Digital Signatures
15–21 Aug	Issues & Challenges in Cyber Security
22–27 Aug	Cyber Security Policies & Regulating Bodies
28–31 Aug	Compliance Requirements & Govt. Initiatives in India → Unit 1 Query Discussion
1–7 Sept	Concept & Definition of Cyber Crime under IT Act 2000
8–14 Sept	Hacking & Malicious Code: Viruses, Trojans, Malware
15–21 Sept	Attacks: DOS, DDOS, Web Defacement, Phishing, Cloning
22–27 Sept	Financial Frauds & Social Engineering Attacks
28–30 Sept	Malware, Ransomware, Zero-Day & Zero-Click Attacks
1–7 Oct	Cyber Stalking, Bullying, Cyber Pornography, Child Pornography
8–14 Oct	Cyber Laundering, Online Betting & Games
15–21 Oct	Cyber Terrorism & Digital Forensics
22–27 Oct	IT Act 2000: Overview & Important Provisions
28–31 Oct	Reporting Cyber Crime, Investigation Techniques, Remedial Measures → Unit 2 Query Discussion
1–7 Nov	Introduction to Social Media: Types & Platforms
8–14 Nov	Trends in Social Media: Deep Fakes, Sock Puppets
15–18 Nov	Social Media Monitoring: Hashtags, Viral Content, Marketing
19–22 Nov	Privacy & Security Settings, Flagging, Reporting Content
23–25 Nov	Legal Aspects of Posting Inappropriate Content → Unit 3 Query Discussion
26 Nov	Presentation Day
27 Nov	Assignment Submission
28–29 Nov	Tests (Unit 1–3)
30 Nov	Final Wrap-up & Feedback

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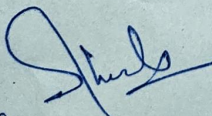
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Lesson Plan (21 July – 30 November) 2025

Subject: Business/Commercial Law

B.Com. IIIrd Sem.

Date / Week	Topics / Activities
21–27 July	Indian Contract Act 1872: Meaning, Characteristics & Kinds of Contract
28–31 July	Essentials of Valid Contract: Offer & Acceptance
1–7 Aug	Essentials of Valid Contract: Consideration
8–14 Aug	Essentials of Valid Contract: Contractual Capacity
15–21 Aug	Essentials of Valid Contract: Free Consent
22–27 Aug	Essentials of Valid Contract: Legality of Objects
28–31 Aug	Unit 1 Query Discussion
1–7 Sept	Contract of Indemnity & Guarantee
8–14 Sept	Contract of Bailment
15–21 Sept	Contract of Agency
22–27 Sept	Consumer Protection Act
28–30 Sept	Unit 2 Query Discussion
1–7 Oct	Sale of Goods Act 1930: Contract of Sale, Sale vs Agreement to Sell
8–14 Oct	Conditions & Warranties
15–21 Oct	Transfer of Ownership in Goods (including sale by non-owners)
22–27 Oct	Performance of Contract of Sale
28–31 Oct	Unpaid Seller: Meaning & Rights → Unit 3 Query Discussion
1–7 Nov	FEMA: Salient Features
8–14 Nov	FEMA (continued) + Applications
15–18 Nov	Unit 4 Query Discussion
19–22 Nov	Presentation Day
23 Nov	Assignment Submission
25–26 Nov	Tests (Unit 1–4)
27–30 Nov	Final Wrap-up & Feedback


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Lesson Plan: Entrepreneurship and Small Scale Business

B.Com. 5th Semester (3rd Week of July – November 2025)

B.Com. V Sem

Month	Week	Topics / Activities
July 2025	Week 3–4	Entrepreneur; Entrepreneurship (Meaning, Concept, Features, Importance)
August 2025	Week 1	Entrepreneurship and Environment
	Week 2	Small Business (Nature, Role, Importance)
	Week 3	Developing Entrepreneurial Competencies
	Week 4	Promotion and Development of Entrepreneurship; ■ Query Discussion (Unit I)
September 2025	Week 1	Entrepreneurial Motivation
	Week 2	Entrepreneurial Opportunities – Identification & Selection
	Week 3	Entrepreneurial Opportunities in Contemporary Business Environment
	Week 4	Setting Up a New Venture; ■ Query Discussion (Unit II)
October 2025	Week 1	Project Report (Format, Importance)
	Week 2	Market Survey (Tools, Techniques, Analysis)
	Week 3	Managerial Roles & Functions in a Small Business
	Week 4	■ Test 1 (July–September Units); Query Session for Project Topics
November 2025	Week 1	Production & Operations Management
	Week 2	Managing Business Growth
	Week 3	Issues in Small Business Marketing
	Week 4	Incentives & Subsidy; Institutional Support; ■ Final Query & Test 2 (Full Syllabus)

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Lesson Plan

B. Com 5th sem.

Subject: Taxation Law I

July 2025

Week 3: Introduction to Income Tax, Week 4: Important Definitions

August 2025

Week 1: Agricultural Income

Week 2: Residence Status and Incidence of Tax Liability

Week 3: Exempted Incomes

Week 4: Query Discussion for Unit I Start Income from Salaries (Basic Concepts)

September 2025

Week 1-2: Salaries (Allowances, Perquisites, Retirement Benefits)

Week 3: Income from House Property

Week 4: Query Discussion for Unit II

Profits & Gains from Business/Profession (Basic Concepts)

October 2025

Week 1: PGBP (Allowed/Disallowed Expenses)

Week 2: Depreciation (Rules, Methods, Rates)

Week 3: Capital Gains (Short-term & Long-term, Exemptions)

Week 4: Query Discussion for Unit III

Test 1 and 2

November 2025

Week 1: Income from Other Sources

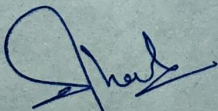
Week 2: Clubbing & Aggregation of Incomes

Week 3: Set-off and Carry Forward of Losses

Week 4: Deductions in Computing Total Income

Assignment

December: Final Examination


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