

Lesson Plan

Class - B Com 3rd

Name - Ms Asha

Session - August
2022-23

Subject - FMO

August :- Overview of Indian Financial System
Indian money market

September :- Primary Market, Secondary Market
The Securities and Exchange Board of India
Investor's Protection

October :- Investor's Protection, Development Banks
Mutual fund

November :- Functionaries on stock Exchange, Merchant
Banking, Credit Rating, OTCEI and NSE
Revision

December :- Revision

Asha

Seen
Asha

Ms. ARTI TRANI
←—————→

B.Com Ist Year
←—————→
Business Economics
←—————→
Ist Sem

Session → 2022-2.

1. August, September → Unit → I

Basic Problems of Economy, Working of Price Mechanism, Elasticity of Demand, Theory of supply.

2. October 2022 :- Unit → 4


Market Structure — Types of Market

3. November 2022 Unit → 2

Theory of Cost, Theory of Production, Law of Variable proportions, Internal and external economies and Diseconomies

4. Unit → 3. December 2022

Theory of Consumer behaviour, Utility and Indifference curve Analysis. Revision

Seen


Asst.

Lesson Plan

Subject - ESSB
Class - B Com 3rd

Name - Ms Asha

Session - 2022-23
(August)

August :- Entrepreneur, Entrepreneurship, Entrepreneurship and Environment, Small Business

September :- Developing Entrepreneurial Competencies
Promotion and Development of Entrepreneurship
Entrepreneurial Motivation, Entrepreneurial Opportunities
Identification and selection, Entrepreneurial Opportunities
in Contemporary Business Environment.

October :- Setting up a New Venture, Project Report,
Market survey, Managerial Roles and functions
in a small Business

November :- Production and Operations Management
Managing Business Growth, Issues in Small
Business Marketing, Incentives and subsidy
Institution support

December :- Revision

Scan




August :- Mercantile law, Indian Contract Act, 1872
Valid contract and its Elements

September :- Proposal, Acceptance and Revocation :
Contractual capacity of parties, Free consent
of parties, Lawful consideration and object
Agreements Expressly Declared as void,
Legal formalities

October :- Contracts of Bailment and Pledge
Consumer Protection Act - 1986
Contingent Contracts

November :- Performance of contracts ; Discharge of
Contracts, Implied, Quasi or Constructive
Contracts, consequences of Breach of
Contract, Contracts of Indemnity and Guarantee

December :- Revision

Seen
AS

Asha

Ms. ARTI RAMI

B.Com IIIrd Year

Session - 2022-23

Cost Accounting

August → 2022

Cost Accounting Meaning, feature
Methods and objective of Cost Accounting.

September → 2022

Importance and Technique of
Cost Accounting, Scope of Cost Accounting
Methods of Cost Accounting. Elements of Cost
and Classification.

October 2022

Material Control -
Meaning and objective of material control, Material
purchase procedure, Technique of material control.
Methods of Valuing material Issues.

November 2022

Labour Cost Control
Importance, Methods of Time keeping and Time
Banking, Labour Turnover, Overtime, System of Wage
payment. Overheads - meaning and Types, Classification,
Methods of Absorption of overheads.

December 2022

Unit and Output costing
Cost sheet, Types of Cost sheet, Production A/c.
Tender price Calculation.

Seen

[Signature]

Ash

August and September → Unit I

History and Development of Insurance, Principle of Insurance, Importance, Nature of Insurance

October 2022

2. Life Insurance

Main Elements, Important and Principles of Life Insurance, Annuities, Insurance Premium, Claim settlement procedure.

3. November 2022

Fire Insurance - Elements, Premium Determination, Types of policies, Important provisions of Motor Insurance,

4. December 2022

Marine Insurance - Main elements, Marine Losses, Types of Marine policies, Agriculture Insurance Main problems and Types of policies

Revision

Scanned by
Asthi

Asthi

Lesson Plan

Session- August 2022
(2022-23)

Subject - Financial Accounting

Name - Ms Asha

Class - B Com Ist

September
August :- Meaning, Objectives, Process, Limitations and Basic terms of Accounting, Generally Accepted Accounting Principles, Journalizing, Posting and Preparation of trial Balance.

October :- Capital & Revenue items, Reserves and Provisions
Depreciation: Meaning, Causes, Accounting Procedure and methods of computing Depreciation, straight line and Diminishing Balance method, change of method

November :- Final Accounts With Adjustments, Rectification of Errors, Accounting for Non-Profit Organisations

December - Accounting for Non-Profit Organisation, Consignment Accounts, Revision

Seen
Ad

Asha

August: - Nature & scope of Mngt. Acing, Meaning & functions. The mngt. Accountant, The Controller, The treasurer, principles of Mngt. Acing, Mngt. Acing v.s. F. Acing v.s. Cost Acing. Utility of mngt. Acing, limitations and Tools of Mngt. Acing.

September: - Analysis and Meaning, types and interpretation of financial statements. Types of financial analysis, steps involved, techniques of financial analysis. Ratio analysis, Advantages & limitations of ratio analysis.

October: - Cash flow statement - Meaning, objectives, limitations and accounting procedure,

November: - Financial Planning, Meaning, Nature, need, importance and appraisal methods of Capital Budgeting.

December: - Capital rationing

Seen


Recd

September :- Basics of communication, Seven C's of effective communication, Barrier's or M/s communication, Ethical context of communication, letter writing, E-mail.

October : — Bad-news letter, Persuasive written communication, Memo, Notice, Agenda and Minutes of meeting.

November : — Report writing, Abstracts, Summaries and Proposals, Reading skills, Listening skill, Note making,

December : — Persuasive speaking, Body, Language and Gestures.

Seen
H

Rev.

August: - Definition, Importance, Objective & Scope of HRM.
Functions of HRM, Qualifications & Qualities of
HR manager. Evolution & Growth of HRM.

September: - Meaning and steps of recruitment policy, sources
and modes of recruitment, factors affecting recruitment
Selection Meaning and essentials of and stages of
selection process.
Concept, Need and importance of training.
On the job + off the job training, principles &
Evaluation of training.

October: - Meaning objectives & theories of wages.
Time wage and piecewage method.
Fair, minimum and living wage, factors
determining wage structure, essential of satisfactory wage
Policy

November: - Concept, Need and importance of incentives.
Profit sharing, labour Co-partnership and essentials
of ideal incentives system.
Concept, Importance and objectives of industrial relations,
Content of industrial relation, participants and execution
of good industrial programme.

December: - Meaning, forms and causes of industrial disputes, Impact of
industrial unrest on Economy, Preventive and curative methods
Agencies of reconciliation of industrial unrest.

Rev -

M.S. ARTS TRANS

B.Com IIIrd Year
Corporate Law

Session - 1 2022-23

August And September Company Meaning and feature,

Types of Companies, Advantages And Disadvantages of
Incorporation, Lifting of Corporate veil.

October 2022

Borrowing power Debiture and
charges.

November 2022 Formation of Company - Promotion
of Company, Function of Promoter, Importance of

Promoter, Promoter's Remuneration, Legal status of
Promoter, Right And Duties of Promoters.

Prospectus - Definition, Public offer, contents
Misleading Prospectus and its consequences.

December 2022 Memorandum of Association -

Meaning, Importance, clauses of Memorandum of
association and their alteration, Doctrine of
ultra-vires. Articles of Association -> Meaning,

Lesson Plan

Subject: - Corporate Accounting
Class - B.Com IIIrd Sem

Session 2022-23

- August :- Share Capital :- Meaning, Types, Accounting treatment of issue, forfeiture and reissue of shares, Buy-Back of equity shares and sweat shares.
- September: - Redemption of preference shares, Issue of Bonus shares,
Debentures: - Meaning, Types.
Issue & Redemption of Debentures.
- October: - Valuation of goodwill, Meaning, objectives, determinants and main methods.
- November: - Valuation of shares, Meaning, objectives and determinants of main methods.
Profit & Loss before and after incorporation.
- December: - Final accounts of Companies
Revision.

seen


Rev.